

STOWLANGTOFT PARISH COUNCIL MEETING

**MONDAY 13 MAY 2019 AT 7.30 PM
THE MEETING ROOM, ST GEORGE'S ROAD**

Present: Cllrs D D'Lima (Chair), I Cassidy, J Catchpole, N Kaines and J Orlopp. Mrs A Bryant (clerk) was also in attendance. Members of the public also attended.

9 **Election and appointment of Chairman for 2019/2020**

Cllr Kaines proposed that Cllr D'Lima continue as Chairman for 2019 - 2020. Cllr Cassidy seconded the motion, which was carried unanimously. Cllr D'Lima then signed the Declaration of Acceptance of Office.

Cllr Orlopp proposed that Cllr Cassidy be appointed as Vice Chairman for 2019 – 2020. Cllr Kaines seconded the motion, which was carried unanimously.

10 **Apologies for absence:** Apologies for absence were received from Cllrs Godfrey and County Cllr Mrs Storey.

11 **Declaration of interest:** Cllr Catchpole declared an interest in planning application DC/19/01387 at Stowlangtoft Hall Nursing Home, as detailed on his register of interest form.

12 **Minutes of the last meeting:** The Chairman summarised the minutes for the benefit of members of the public who had not read them. Cllr Catchpole proposed that the minutes of the meeting dated 18 March 2019 be approved. Cllr Orlopp seconded the motion and it was carried unanimously.

13 **Matters arising from the last meeting:**

Minute 99: St George's Road parking: Cllr D'Lima stated that the Parish Council would need the full support of MSDC to rectify the issue. District Cllr Barker had been obtaining advice from a colleague. Cllr D'Lima stated that the newly elected Cllrs would need to be bought up to speed on previous discussions.

Minute 103: Speed Reactive Sign Procurement: In Cllr Godfrey's absence, Cllr D'Lima reported that the project was on hold due to its popularity. The poles would be installed on the A1088 and then Stowlangtoft would be added to the rota. **Cllr Godfrey would update at the next meeting.**

Minute 108: Highway matters – pot holes: Cllr D'Lima reported that pot holes were still an issue. He recommended that parishioners and Parish Cllrs use the Highways website to report pot holes.

Minute 110: Councillors' Forum – Litter Pick: Cllr D'Lima reported that the recent litter pick had been a success.

14 **County Councillors Report:** County Cllr Mrs Storey submitted her report dated May 2019. In her absence, Cllr D'Lima presented and took questions:-

'On 11 May 2019, the Suffolk Walking Festival commenced. The festival has something for everyone. There are various walks planned during the school holidays and are ideal for the younger generation. Tickets can be obtained from www.suffolkwalkingfestival.co.uk

The OVO Energy Women's Tour on 10 June 2019 will commence in Beccles and finish in Stowmarket. (The Parish Council noted that the route would pass through Stowlangtoft – details were on the noticeboard).

In April 2019, the County Council received 7,505 applications from parents for primary school places. Over 98.6% of children were offered a place at their preferred school.

On 2 May 2019, the County Cllr gave Nicola Beach, the Chief Executive of the County Council a tour of the Thedwastre North division. During the tour, they visited Stowlangtoft, highlighting the community of houses around the northern end of Kiln Lane and the need for anti-speed measures.

15 **District Councillor's Report:** District Cllr Barker's report had been covered at the Annual Parish Meeting.

16 **Police Report:** The Police report had been covered at the Annual Parish Meeting.

17 **Speed Reactive Sign Procurement**

Cllr D'Lima reported that he had updated as part of matters arising and advised that **Cllr Godfrey would update the Parish Council further at the next meeting.**

18 **Clerk's report:**

The Clerk had no issues to report.

19 **St George's Church:**

Cllr Orlopp raised concern regarding the churchyard. He felt that the grass needed cutting more regularly to keep the churchyard tidy although noted that due to the change in weather there had been a growth increase. Cllr Orlopp queried whether the PCC had spent the money provided by the Parish Council to cut the churchyard.

Cllr Cassidy advised that the administrative process regarding the Stowlangtoft Coal Fund was being transferred to him. All of the Trustees had been made aware.#

The Parish Council noted that a lunch had been arranged for 2 June 2019 at Norton Village Hall to raise funds for Hunston and Stowlangtoft churches. Those presented advised that they had not seen any information. **It was agreed that the Clerk would obtain a flyer and post it on the village noticeboard.**

20 **Finance Report:**

Annual Governance Statement and Audit: The Chairman and Councillors considered the Annual Governance Statement and agreed that the Chairman should sign it as being correct. The Clerk reported that a copy would be published on the village website.

Adoption of accounts for 2018 – 2019: The 2018 – 2019 accounts had been returned by the internal auditor with positive comments and one minor change regarding the allocation of the SALC grant for the laptop. Cllr D'Lima proposed the adoption of the accounts; seconded by Cllr J Catchpole and the adoption was carried unanimously.

Risk Assessments: Councillors reviewed the risks for which the Parish Council were responsible and agreed that the measures taken to minimise these risks were adequate. All those present unanimously supported the risk assessments.

Insurance: The Clerk advised that the renewal had come through from BHIB Limited. The premium was agreed.

Councillors agreed the financial report and the cheques were signed.

- 21 **Planning matters:**
Received – DC/19/01387 and DC/19/01388 (Listed Building Consent) for works as detailed in the schedule of works to facilitate change of use of outbuildings to office use at Stowlangtoft Hall Nursing Home, Kiln Lane, Stowlangtoft, IP31 3JY – The Parish Council had submitted comments online.
- Decision – DC/19/00004 3 Ixworth Road, Stowlangtoft, IP31 3JS – Planning permission had been granted.
- Received – DC/19/01159 for the erection of 3 dwellings, layout of new access and parking areas, landscaping and ancillary development at land south of Glebe Farm, The Street, Stowlangtoft, IP31 3JT – The Parish Council had submitted comments online.
- 22 **Highway matters:**
 The Parish Council noted that the issue of damaged road edging in Kiln Lane had not been rectified or acknowledged by Highways. **Cllr D'Lima stated that he would resubmit the issue online, along with the white lines on The Street and the Kiln Lane speed limit.**
- 23 **Correspondence:** The Clerk had no correspondence to circulate.
- 24 **Councillors' Forum:**
The Meeting Room: Cllr D'Lima advised that he had not been updated regarding the future of The Meeting Room. **He would therefore contact MSDC for an update.**
- 25 **Public Forum:**
 None.
- 26 **Date of next meeting:** Monday 15 July 2019 at 7.15 pm in the Meeting Room, St George's Road.

The meeting concluded at 7.57 pm.

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 Chairman

Date: