

# STOWLANGTOFT PARISH COUNCIL

## NOTICE OF MEETING

**There will be a meeting of the Stowlangtoft Parish Council on Monday 16 May 2022 at 7.45pm in St George's Church, The Street, Stowlangtoft**

### A G E N D A

- 1 Election and appointment of Chair and Vice-Chair of the Parish Council for 2022 – 2023 and signing of Declaration of Acceptance of Office.
- 2 Apologies for absence.
- 3 Declarations of interest.
- 4 Minutes of the last meeting held on 21 March 2022 – for agreement (*Paper draft minutes*).
- 5 Matters arising from the last meeting.
- 6 Clerk's report.
- 7 St George's Church.
- 8 Finance:
  - Change to clerk core hours – to resolve.
  - Audit Report – to note (*Paper Audit Report*).
  - Governance Report (AGAR Section 1) – for agreement (*Paper Draft AGAR Section 1*).
  - End of Year Accounts (AGAR Section 2) – for agreement (*Paper End of Year Accounts 2021/22*).
  - Risk Assessment – for review and agreement (*Paper Risk Assessments*).
  - Finance report – to note (*Paper Finance Report May 2022*).
- 9 Planning matters:
  - DC/22/01884 Full Application - Change of Use to Vehicle Servicing, Maintenance and Repair Garage (Use Class B2) including external alterations at The Pine House Company, Ixworth Road, Stowlangtoft, Bury St Edmunds Suffolk IP31 3JS.
  - DC/22/01865 Full Planning Application - Construction of new vehicular access at Glebe House, The Street, Stowlangtoft, Bury St Edmunds Suffolk IP31 3JR
- 10 Highway matters.
- 11 Correspondence:
  - Mid Suffolk DC Governance Review – to resolve any Parish Council views/representations. (*Paper distributed with April update*).
  - Festival of Suffolk Torch Relay – to resolve arrangements for torch bearer on 23 May (Paper email from Suffolk Torch Relay organiser).
- 12 Councillors' Forum.
- 13 Public Forum.

See over

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

14 Date of next meeting

The next meeting will be held on Monday 18 July 2022 at 7.30pm in St George's Church, The Street.  
If any planning applications are received after 16 May, these will be considered at a specific planning meeting on Monday 20 June 2022 at 7.30 pm.



Andy Osman  
Clerk  
Dated 5 May 2022

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